



Assessment Adjustment Request

Year 11 and 12 2026

To be completed by student and discussed with subject teacher. Completed form given to Teacher and then onto Deputy Principal – Learning and Teaching for final approval. A new application is required for each subject and assessment item. (*Internal Assessment Items only. Used in conjunction with SMC Assessment Policy*).

Name:		Year:		Subject:	
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I have an approved AARA application: No (cont.) Yes (go to AA request section)

Reason for request

- Illness and misadventure
- Other: _____

Documentation provided

- Medical Certificate (Year 11 – U1 and U2)
- Medical Report (U3 and U4 - collect from Learning Enhancement or AP Curriculum)
- Other: _____

Assessment Adjustment (AA) request details

- Extension
- Comparable exam (unable to sit scheduled exam)
- Scribe (due to injury)
- Extra time (QCAA approval required). Rest Breaks (QCAA approval required)
- Other: _____

Further details of arrangement:

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	Name	Signature	Date
Student			
Parent			
Teacher			
Learning Leaders			
Deputy Principal	Ryan Collins		