

GOOD STANDING POLICY AND PROCEDURE

1.0 PURPOSE

Good Standing acknowledges and rewards the majority of students who consistently demonstrate the expected behaviours that contribute to the creation of our positive school environment. In developing young adults, loss of Good Standing assists students to learn through experience, that their behaviour choices create their rewards and consequences.

2.0 POLICY APPLICATION

This policy applies to all students enrolled at St Mary's College.

3.0 POLICY

All students commence their enrolment/school year at St Mary's College with Good Standing.

Students retain their Good Standing by consistently demonstrating the College's expected behaviours. These include, but are not limited to:

- Behaviour – treating people and property with respect and abiding by school policies. Attending detentions if required.
- Participation – participating in course curriculum and assessment requirements.
- Uniform – adhering to all aspects of the school uniform code as outlined on the College website.
- Attendance - being punctual to timetabled classes and scheduled activities.
- Mobile phone usage – keeping mobile phones in lockers or the office during the day; refraining from use until after school.
- Technology – Using social media only as directed when at school.

Activities that are additional to course curriculum and assessment requirements are considered a privilege and are therefore only accessible to students with Good Standing. These activities include, but are not limited to:

- social events organised for or by the College
- excursions that are not required for curriculum purposes
- additional work placement (beyond curriculum requirements)
- camps
- carnivals
- expos
- excursions that are not compulsory for assessment
- student leadership positions within the school
- representing the school in an external activity
- reward activities
- graduation activities including the final week, Formal and Year 12 Awards Ceremony

4.0 PROCEDURES

4.1 Loss of Good Standing

Students lose their Good Standing in the event of:

- a) Suspension
In the event a student is suspended from school, the student will lose their Good Standing for ten school weeks. This will count as a breach.
- b) Ongoing non-compliance
In the event a student exhibits ongoing non-compliance the student will lose their Good Standing for:
1st breach - 4 Weeks

2 nd breach -	6 Weeks
3 rd breach -	10 weeks
4 th breach -	Permanent

Ongoing non-compliance includes, but is not limited to:

- Behaviour - Despite a range of strategies and supports, a student demonstrates an ongoing lack of respect for people and/or property and/or school policies.
- Participation - Despite a range of strategies and supports, a student regularly refuses to participate in the course curriculum and/or assessment requirements.
- Uniform - Despite a range of strategies and supports, a student regularly refuses to adhere to the school uniform code as outlined in the College Uniform Policy.
- Attendance - Despite a range of strategies and supports, a student establishes a pattern of truancy or unexplained absences.
- Mobile phone usage – Despite having their mobile phone confiscated at least twice previously, the student continues to use their mobile phone on school grounds contrary to the College requirement “off and away all day” from the time of entering school grounds until leaving class at the end of the school day.

4.2 Implementation of Loss of Good Standing

Good Standing can be removed by the Senior Pastoral Leader, a member of the Leadership Team or a member of staff with delegated authority by the College Leadership team.

a) Suspension from school

Loss of Good Standing, the date of reinstatement and how to appeal the loss of Good Standing, will be communicated to the student’s parent/carer in the emailed letter notifying them of the suspension.

An individual student’s loss of Good Standing will be communicated to staff through email.

In the return from suspension meeting with the student and their parent/carer, the Pastoral Leader, member of the Leadership Team or member of staff with delegated authority by the Principal, will outline the loss of privileges the student will incur through the loss of Good Standing for the period of ten school weeks effective from the first day of the suspension.

b) Ongoing non-compliance

Upon teacher referral, the Pastoral Leader, member of the Leadership Team or member of staff with delegated authority by a member of the Principal, will issue a warning regarding loss of Good Standing to a student who has established a pattern of non-compliance. Parents/carers will be notified of the warning by either phone call, letter/email or a face-to-face meeting and this notification will be recorded in Engage.

In the event the student does not improve the behaviour, the Pastoral Leader, member of the Leadership Team or member of staff with delegated authority by the Principal, will meet with the student to remove their Good Standing and outline the loss of privileges the student will incur through loss of Good Standing for the nominated period effective from the meeting date.

Loss of Good Standing, the date of reinstatement and how to appeal the loss of Good Standing, will be communicated to the student’s parent/carer in an emailed letter.

An individual student’s loss of Good Standing is communicated to staff through email.

All staff coordinating an activity considered to be a privilege and additional to course curriculum and assessment requirements are expected to implement the Good Standing policy with the approval of their line manager.

All correspondence seeking parent permission from parents/carers for student participation in an activity will make clear to students and parents/carers whether student participation in the activity is subject to Good Standing.

When an activity is subject to Good Standing and takes place during the school day, the coordinator of the activity will make provision through the Pastoral Leader or Program Coordinator for students who have lost Good Standing to undertake an alternate educative activity, supervised on the school site.

4.3 Appeal to loss of Good Standing

An appeal against the Loss of Good Standing can be made in writing to the College Deputy Principal within three school days from

the date of the emailed letter notification to parents/carers. The appeal may be considered by a review panel and parents will be promptly notified of the outcome.

4.4 Reinstatement of Good Standing

Good Standing is reinstated on the first day following the expiration date that was communicated to the student and parent/carer in the loss of Good Standing communication. An individual student's reinstatement of Good Standing is communicated to staff through email.

4.5 Good Standing Register

The College will keep a Good Standing Register, identifying those students who do not have Good Standing. Staff will be informed of students who do not have Good Standing. The Good Standing of a student can be checked at any time with a Pastoral Leader or Deputy Principal.

<p>NOTE The Principal always has the authority to intervene in any aspect of this policy on a case by case situation</p>
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Last Reviewed: April, 2023

Next Review: April, 2025